

Dornbirn, November 2016

## Night unloading of incoming goods at EHG Dornbirn starting January 4<sup>th</sup>, 2017

Dear Sir or Madam,

We would like to inform you on a major change in our logistics process. For deliveries to our warehouse in Dornbirn after **January 4, 2017** only the new following unloading times for steel and metals will apply:

Warehouse within EHG (from purchase order)	Receipt of goods: <b>Monday to Thursday</b>	Receipt of goods: <b>Friday</b>
<b>354/356</b> <b>359</b> <b>365</b> <b>366</b> <b>368</b> <b>373</b>	22:00 bis 03:00 (10 p.m. – 3 a.m.)	18:00 bis 22:00 (6 p.m. – 10 p.m.)
<b>358</b> (steel beams and hollow sections)	08:00 bis 14:00 (8 a.m. – 2 p.m.)	08:00 bis 11:00 (8 a.m. – 11 a.m.)

Possible delivery times are shown as well in the booking platform Cargoclix as per January 1<sup>st</sup>, 2017.

To avoid delays and disturbances during unloading of the truck it is necessary:

- **to book a timeslot in the Cargoclix System: <http://www2.cargoclix.com/ehg>**
- **to forward the shipping documents/delivery notes via e-mail in advance to our purchasing department.**

Capacity and number of timeslots remain the same as present but will be shifted to the night.  
Without a booked timeslot the unloading might be delayed significantly until the next available timeslot.

### Your advantage

With separate handling of incoming goods (at night) and outgoing goods (daytime) we expect shorter standby time and less delays in unloading of incoming goods.

During daytime until 9:30 p.m. the entrance to the premises of EHG in Dornbirn are restricted to vehicles with explicit permission only. In the incoming goods department no capacities are available during the day anymore. This limitation does not apply for deliveries to the warehouse 358 (steel beams and hollow sections) or deliveries previously agreed with our dispatch department.

Please forward this information internally to whom it may concern and to your external partners as e.g. your commissioned carrier for the delivery.

We would like to thank you for your understanding and support in advance and are looking forward to continue our co-operation. Any open questions please don't hesitate to address to your contact person in our purchasing department.

Yours sincerely



Dr. Markus Lutz, Managing Director  
EHG Stahlzentrum GmbH & Co OG